

How to apply?

Criteria and a special application form for the Project Partnership Fund can be downloaded from the homepage of the EED (www.eed.de/projectfund) or will be provided at request. Advice on the application is available at the EED, the representatives of the Churches' Development Service (KED) and the respective ecumenical and mission departments of the EED member churches.

The application documents for the Partnership Project Fund have to be submitted to the EED **at least 3 months prior to the start of the project.**

The responsible committees at the Church Development Service decide about project applications at fixed meeting dates.

Both partnership groups are responsible for the project. The German partnership group, or the deanery/the church circuit, respectively, are treated as the legal entity by the EED.

The raising of funds from other support institutions would be welcomed.

Projects that have already been implemented or are already running cannot be granted support.

Applications can be made by all partnership groups which belong to a member church of the EED.

Your contact person for the Partnership Project Fund at the EED is Andrea Schirmer-Müller.

To contribute to strengthening and intensifying the dialogue between groups in the North and South, the EED provides all application and balance forms as well as handouts and criteria also in English, French and Spanish. See www.eed.de/projectfund or the forms will be provided on request.

How are project proposals handled?

After the department has received your application, you will be given a confirmation along with the allocated project number.

After the approval of the project proposal by the committees, you will receive a letter of allocation together with a balance form. In case the total costs or the financing deficit of the project have decreased, the EED will reduce its granted support based on the budget and sources of income cited in the project proposal.

Changes of the project or alterations in regard to the calculation of costs need to be coordinated with the EED.

References of projects supported by the EED will, if applicable, be passed on to third parties, as long as this serves to establish contacts for the cooperation and the exchange of experiences between the partnership groups involved in the development cooperation.

Send the application for the Partnership Project fund to:

**Church Development Service
Consultancy Desk: Partnership Project Fund
Ulrich-von-Hassell-Straße 76
53123 Bonn
Germany
Phone: (+49) 228 / 8101-2152
Fax: (+49) 228 / 8101-151
E-Mail: andrea.schirmer-mueller@eed.de
Internet: www.eed.de/projectfund**



Understanding and shaping the world

Information about the Partnership Project Fund



Wisdom does not live just in one house!

(African proverb)

The Church Development Service (EED) aims at encouraging and enabling women and men in Germany to promote justice and peace in the world and at all levels of our society - e.g. in parishes, schools, fair trade shops, partnership projects, political initiatives and trade unions as well as parliaments.

The "Partnership Project Fund" (PPF) is an attempt of the EED to support the project work of partnership groups in the countries of the South, South East Europe and the Caucasus.

The Partnership Project Fund has the following aims:

- Strengthening the project work of church-related partnership groups in church-related development cooperation
- Supporting a steady and committed involvement in development policy within the partnership groups, deaneries/church circuits and parishes
- Cooperation, participation and transparency of the project work
- Project qualifying through counselling
- Strengthening of the dialogues between the partners

Which projects will be funded?

Small-scale development projects which have been developed within the dialogue between church-based partnership groups and their partners in the South, South East Europe and the Caucasus.

Examples: joint implementation of work camps, civil society activities, campaigns (about human rights e.g.), further education and skill trainings, empowerment programmes, social, educational or health projects, small infrastructural measures, income-generating programmes, micro-credit systems, rural development, organic farming linked with fair trade

The project duration may not exceed two years.

The total project budget may not exceed € 40 000.00. The EED will fund not more than 50% of the total costs up to a limit of € 10 000.00.

Support can only be granted on the condition that the project objective accords with the aims of the Church Development Service.

The German partnership group is responsible for assistance and implementation of the project in the recipient country. It is treated as the legal entity by the EED. The EED can arrange contact with independent state-approved auditor companies for a proper financial realization of the project.

Booklet and seminars

In addition to financial support the EED offers project consultation and qualification based on the principles of development cooperation (see www.eed.de/missionstatement). This is complemented by seminars and a practice guide about the partnership projects.

Steps prior to the application

These steps might promote the success of the project:

Unique to a partnership project is its being conceived jointly by both partner groups from the beginning. It will contribute to the success of the project if both partners reflect on their motivation and discuss their different expectations in the run-up. Project work is promising if agreements have been reached about the role of the people involved and the decision-making processes.

Basic questions for project work:

- Who will benefit from this project?
- Is it being guaranteed from the start that the beneficiaries have a say in the project?
- Do similar projects and experiences exist in the region?
- Is the project integrated into church structures?
- Have economical, ecological, social, cultural, and religious aspects relevant for the project been considered?
- Who could be potential financial partners?
- Is the partner in the recipient country in the position to self-dependently take over the project after the termination of the predetermined two-year period, if necessary?

The success of the project depends mostly on its planning

- Which problem are you facing?
- What is the project objective, which interim goals will be required?
- Which solution processes may be possible under consideration of aspects relevant to development policy such as gender equality, sustainability etc?
- How should a project agreement between the partners be drawn up?

Planning and evaluation seminars may in some circumstances be supported separately from the project plan.

Learning from each other through project work

Both partnership groups will enter a process of development education through the project work. This process is being reflected by a description of the development-related aspects of the project and of their integration into the development-related involvement of the partnership work. Where and how will the development-related knowledge acquired in the course of the project relate to our activities? How will changes be implemented?



The consideration of gender equality is of particular importance in regard to project support.